

CLINICAL/EXTERNSHIP PROGRAM SUPERVISING ATTORNEY'S MEMORANDUM OF AGREEMENT

_____ (enter student name) will perform legal work under my supervision for academic credit.

I agree to the following conditions of participation in the Widener University School of Law Clinical Program.

1. To give the student a work load that is part of my work involving both large and small matters.
2. To assign the student work as challenging as he/she can reasonably handle.
3. To have the student work 72 hours per unit of academic credit.
4. To have the student approximate working as a lawyer to the maximum extent feasible.
5. To assign most legal research tasks in conjunction with the work described in paragraphs 1-4 above. Other legal research will not occupy more than 25% of the student's time.
6. To keep menial tasks e.g., filing library updates, indexing, etc. to less than 5% of the student's work time.
7. To allow students, when feasible, to participate in, and not merely observe, the strategic decision-making process.
8. As much as possible, to engage in the following assignment, work and feedback process:

The student and I will discuss the matter to be assigned, including a discussion of our mutual objectives.

I will advise the student of the resources, methods, and materials available for the job.

When the student completes a first draft, I will review the work and meet with him/her for a specific critique of the work.

I will have the student redraft as many times as necessary until he/she achieves a satisfactory final product.

While work is in progress, or after it is completed, I will discuss with the student, as appropriate:

- 1) Alternative methods of handling the matter;
- 2) The relationship of the specific job to the larger substantive, procedural or practical issues in the case; and
- 3) Noteworthy ethical or social implications of the matter.

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9. I agree to complete and submit a final evaluation report reporting on the student's work (forms provided by the Law School's Clinical Program).
10. The student will not be compensated for clinical work.
11. I am not closely related to the student.

Dated: Signature: _____

Printed Name: _ Supervising Attorney