## Delaware Campus April, 2013

Α	Administrative/Faculty
S	Support Staff
M	Maintenance
С	Campus Safety
Р	Becoming a Supervisor
0	Open (AII)

- 19: 117 — - 1			
Tuesday, April 2		Google	
2:00-3:00  Gerald Altus  Temp 503	LLPD 199B	<ul> <li>Why use Google? Reasons to learn and use Google</li> <li>Faster search</li> <li>Easier tab management</li> <li>More pages in index</li> <li>Many full text books are available online</li> </ul>	
Thursday, April 11		Crisis Management and Emergency Procedures O	
2:30-4:00			
Kevin Raport		In the past few years, a number of tragic events have occurred	
Law 126	LLPD 404A	at educational institutions. These tragedies have had a major effect on the way that many organizations are planning for the future. Preparedness and knowledge are an important part of any type of emergency situation.  To increase the knowledge of the Widener community, the Campus Safety Department has developed a class about crisis management and emergency procedures. This class will cover topics that are relevant to increasing the safety and knowledge of individuals on campus. Individuals will learn about steps they can take to maximize their personal safety during a crisis, appropriate university response, and what life safety, surveillance, and notification systems are currently in place at the university	
Tuesday, April 16	Know Your Fitness O		
12:00-1:00  Independence Blue Cross  L 126 Videoconferenced from Main campus	LLPD 306D	Starting and incorporating a fitness program into your life can be challenging for many reasons. You first have to determine what you want and need to do, learn how to do it, determine when the best time is, and decide where to do it. Though there is some great information presented on television, in books, on the radio, and in numerous publications, the sheer amount of information can be overwhelming and confusing.	

Wednesday, April 17		Here is a great solution. In a 60-minute, fully interactive discussion, a Fit Essentials Fitness Professional will discuss the following topics:  Reasons to exercise (general health, looks, medical purposes, stress relief, functional purposes, etc.) Risk factor assessment Exercise myths Components of your fitness program/exercise sessions Overcoming common constraints (time, work, etc.) Motivational methods Home vs. health club workouts Personal trainers: are they beneficial and how to choose one Choosing a health club/fitness center Resources for fitness  Bring your questions, and get the answers you need to successfully incorporate fitness into your life today!
		After They're Gone
2:30-3:30  KayMarie Platt  Polishook, Room 203  Videoconference to Harrisburg	LLPD 205A	If you were responsible for the final arrangements and estate settlement for a close friend or relative, would you know what to do? This class will offer some suggestions and a checklist for navigating through the loss of a loved one, offer insight into when you should seek legal and professional advice and how to be reasonably certain you're prepared in advance, to handle the duties of an executor/executrix.
Thursday, April 18		Linked In Boot Camp O
10:30-12:00		

## Register On-Line For LLPD

Faculty and Staff are invited to register online for the Lifelong Learning and Professional Development Workshops. In response to your feedback, we have simplified the on-line registration workflow. Please review the workshops being offered this semester, discuss them with your supervisor, and then log on to CampusCruiser and

register!

- Click on the WebAdvisor tab.
- Click on the **Employee Services** sub-tab.
- Click on the Register for LLPD menu option on the lefthand side of the screen. Select the course(s) you wish to register for by clicking on the check box next to your selection(s).

Halle Code Today	Stud		vices Faculty Services Applicant S	ervices Employee Service:			Feedback
Hello, Linda Taylor	_	_	Widener University Employee Services > Register for LLPD				reeuback
Communication  My Documents	Select Course Name and Title			Meeting Information	Capacity / Available Seats		
Budgeting		ı 🔽		Monday 03/14/05, 09:00AM - 10:50AM	Kapelski Learning Center, Room 136A, Main Campus	M. Fairley	15 / 15
dy Annual Budget dy YTD Budget	:	2 🗖		Thursday 03/31/05, 09:00AM - 11:00AM	Kapelski Learning Center, Room 339A, Main Campus	J. Buttacavoli	15 / 15
Registration	3	3 🗆	LLPD-403-A (23968) Scanning Test Demo	Wednesday 03/30/05, 02:00PM - 04:00PM	Room to be Announced , Main Campus	D. Ziegenfuss	16 / 15
Register for LLPD	4	4 🗆		Monday 03/21/05, 02:00PM - 04:00PM	Kapelski Learning Center, Room 136A, Main Campus	D. Ziegenfuss	15 / 15
Campus	ę	·	LLPD-017-A (23965) Collaboration	Friday 03/18/05, 02:00PM - 04:00PM	Quick Center, Room 207, Main Campus	M. Lombardo	15 / 15
Cruiser	6		LLPD-401-A (23964) Course Design/Active Learning	Wednesday 03/02/05, 02:00PM - 04:00PM	KIRK, Room 235, Main Campus	D. Ziegenfuss	15 / 15
EDITION	7	7 🔽		Tuesday 02/22/05, 02:00PM - 03:20PM		C. Clark; M. Anderson	15 / 15
	8	B 🗆	LLPD-120-A (23962) CampusCruiser Basics	Tijesday 02/15/05, 02:00PM - 03:20PM	Cottee Hall, Room 118, Main Campus	L. Brehm	15 / 14
	9	9 🗆	LLPD-112-A (23957) Excel - Charts & Graphs	Tuesday 03/29/05, 09:00AM - 11:00AM	Academic Center North, Room HAL, Main Campus	J. Buttacavoli	15 / 15
	10		LLPD-111-A (23956) Access - Advanced Topics	Tuesday 04/05/05, 09:00AM - 11:00AM	Academic Center North, Room HAL, Main Campus	L. Staples	15 / 15
	11		LLPD-107-A (23955) Word - Formatting	Thursday 03/24/05, 09:00AM - 11:00AM	Kapelski Leaming Center, Room 339A, Main Campus	L. Dilenno	15 / 15
	13	2 🗖		Tuesday 03/15/05, 09:00AM - 11:00AM	Academic Center North, Room HAL, Main Campus	J. Buttacavoli	15 / 15
	13	3 🗖	LLPD-113-A (23953) Photoshop	Thursday 02/17/05,	Room to be Announced , Main	D.	15 / 15

- Scroll to the bottom of this screen and click the Submit button.
- You will be presented with a confirmation screen showing the course(s) you have selected and your email address. To complete your registration click
  - Submit
  - Confirm
  - OK
- your email confirmation we recommend you



