Widener University School of Law Nomination Form for Employee Appreciation Award

Purpose of the Program

The purpose of the Employee Appreciation Award Program is to recognize those employees who have served the Law School in an exceptional manner. The nominee must show outstanding merit, perform exceptional service through his/her work, and exhibit a positive and supportive attitude. Nominations may be made by faculty, deans, departmental supervisors and directors, administrators, support staff and students.

Eligibility for Award

Employees (support staff and administrators) who are permanent full or part-time employees are eligible for nomination. Faculty, deans, and directors, current members of the Selection Committee, and persons who have received the award in the past year are ineligible. Nominees must be currently employed by the Law School and have at least 12 consecutive months of work experience with the University or Law School.

Criteria For Selection

I hereby nominate

These are guidelines; not all criteria are mandatory. Please support with specific examples.

Nominees should demonstrate excellence in one or more of the following areas:

- Service consistently provides superior service to students, employees, faculty and other members of the Law School or to the community.
- Teamwork high degree of willingness to contribute as a member of a department and to provide support between and among departments.
- Dependability can be relied upon to consistently and accurately complete projects on time or ahead of schedule.
- Initiative completes projects with little or no direction; is a creative problem solver; volunteers time, energy and ideas.
- Accomplishments engages in activities that have a significant and positive effect on the Law School or the community. (Please describe in detail.)

for the following reasons.

• Reliability - has compiled an outstanding attendance record

(name of employee)

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ominator's Name			Date	
	(Optional)			
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trapuzzano@widener.edu	Pietes form to verne bind	Tat Home widehel	or runone trapaza	Lano
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