LEGAL INFORMATION CENTER

RESEARCH GUIDE

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GENERAL PRACTICE MATERIALS

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American Jurisprudence Proof of Facts
KF8933.A42 3rd
A multi-volume set containing articles which explain and illustrate how to prove particular facts that are essential to a cause of action or a defense. Articles are arranged by topic and can be researched using the index volumes. Each article may include general background, checklists, interrogatories, sample testimony and a bibliography. Updated annually by pocket parts.

American Jurisprudence Trials
KF 8915.A74
An encyclopedic guide to techniques and tactics used in preparing and trying cases. The first six volumes provide an overview of general strategy. The Model Trials volumes cover individual topics and take you through all avenues of trial preparation including sample pleadings. Updated annually by pocket parts.

Causes of Action
KF8863.S53
Articles lead the practitioner through the steps necessary to determine whether particular facts give rise to a cause of action. Each article provides a substantive law overview. Checklists are included and a sample case and sample complaint are appended to each article. Updated annually by pocket parts.

FORM BOOKS—GENERAL

Model forms can be used as an aid to preparing various types of legal documents. In addition to the general form books discussed below, there also are books which deal with specific areas of the law, such as wills or contracts.

American Jurisprudence Pleading and Practice Forms Annotated - **KF8836.A45**
A comprehensive collection of forms and pleadings covering both judicial and administrative proceedings.

American Jurisprudence Legal Forms 2d
KF170.A542
A multi-volume set containing forms designed for specific legal transactions, such as contracts, leases, wills, and deeds, both state and federal. This set has an extensive index, annotations to cases, statutes and other primary sources. It is arranged alphabetically by broad subject categories from "Abandoned, Lost and Unclaimed Property" to "Zoning." The set also includes the looseleaf binder service ***Federal Tax Guide to Legal Forms***. Updated annually by pocket parts.

West's Legal Forms
KF170.W47
Practice oriented forms for law and business. This set is organized by areas of the law, rather than an alphabetical arrangement. For example, Volume 7 is devoted to forms for Domestic Relations. This set has a good index and is updated annually by pocket parts.

The Essential Formbook: Comprehensive Management Tools for Lawyers **- KF170.M85 (CD in Closed Reserve)**
This set of forms, prepared by the Law Practice Management Section of the American Bar Association provides forms for managing your law practice. Client engagement letters, fee agreements, hiring and billing forms are examples of what is included. The manuals come with a CD which is available at the Circulation desk.

Forms on the Web
Forms are available through a number of Internet sites. These forms can be downloaded, generally at no cost, so you can modify them to suit your purpose. Two sites in particular, **www.lexisone.com** and **www.findlaw.com** are worth noting.

Many courts are now making forms available on their webpages, be sure to check the court you are filing with for current forms.

Discovery

Many books in the library deal with issues of discovery. In addition to the sets discussed below, check the Legal Information Center catalog under the subject heading "**Discovery (Law)**," for other titles.

Bender's Forms of Discovery
KF 8900.A3 B4
A looseleaf set containing an extensive compilation of sample interrogatories arranged by general subject categories such as animals, architects, zoning, etc. Check the index for a particular subject.

Pattern Deposition Checklists
KF8900 .D36
A multi-volume set which, after providing general information on depositions, takes you through specific types of actions providing general questions and following up with complete checklists of suggested deposition questions for specific types of cases.

Pattern Discovery
KF8900.D317
The authors of Pattern Deposition Checklists have created a series of titles on various areas of the law and pattern discovery. The series includes Medical Malpractice, Premises Liability, Product Liability, Tort Actions and Motor Vehicles. Volumes contain Pattern Interrogatories, Requests for Production of Documents under Rule 34 and Requests for Admissions of Facts under Rule 36.

Trial Techniques and preparation

The Legal Information Center has many materials oriented toward the practitioner which can help in trial preparation. A search of the LIC's catalog under the subject "**Trial Practice—United States**" results in over 200 entries on this topic. West Publishing's "***Trial Practice Series***," is a good example. Volumes in this series address a wide array of subjects including attorney fee awards, cross examination, jury selection and trial objections.

Jury Instructions

In addition to the pattern and uniform jury instructions found in the Library, subject specific sets of jury instructions also are available. One example is ***Jury Instructions on Damages in Tort Actions*** **(KF 8984.E156 2003)**. Suggested instructions are given with supportive authority, comments and collateral references. Check the online catalog under the subject "**Instructions to Juries,"** for other titles.

Federal Practice

Federal Practice and Procedure
KF 8840.W68
Often referred to as "Wright and Miller," this multi-volume set provides an extensive treatment of federal procedural and jurisdictional issues. The set covers the Federal Rules of Criminal Procedure, the Federal Rules of Civil Procedure, jurisdiction and related matters, and the Federal Rules of Evidence. Updated annually by pocket parts.

Moore's Federal Practice 3rd
KF8820 .A195
A multi-volume set primarily discussing the current state of the law. Index may be searched by keyword. The reference in the index will be to a specific section, e.g., 252.001. The numbers before the decimal (252) represents the chapter which is printed on the spine of the appropriate volume. There are no forms included in this treatise. Forms are available from other Matthew Bender sources, e.g., ***Bender's Federal Practice Forms***.

Form Books—Federal

Bender's Federal Practice Forms
KF 8836.F78
A looseleaf publication with annotations and cross-references to ***Moore's Federal Practice***. The forms cover civil and criminal rules.

West's Federal Forms
KF 8836.W42
A multi-volume set containing forms and annotations for federal civil, criminal and administrative proceedings. The West forms cross reference ***Wright and Miller's Federal Practice and Procedure*** and are updated annually by pocket parts.

Federal Procedural Forms Lawyer's Edition
KF 8836 .F4
Forms for federal civil, criminal, and administrative proceedings. This set references ***Federal Procedure Lawyer's Edition***, and is arranged by subject rather than by rule number. Updated annually by pocket parts.

Reference Desk
Delaware Campus 302-477-2114
Harrisburg Campus 717-541-3934
"Ask a Librarian" (email reference)
www.law.widener.edu/Law-Library (Click on icon)